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|   | <b>Transportation Committee - Qingpu</b> |                |                                      |

## Meeting minutes

1. Time: Oct. 11<sup>th</sup>, 2024, 9:00am to 10:15am
  
2. Present:
  - LFS:
    - Mr. Benjamin BILTERYST, CEO
    - Mr. Willy BONGA, COO
    - Mrs. Min LI, Assistant of CEO
    - Mr. Jean KURDZIEL, Director of Primary School
    - Mrs. Bingying XIA, Vie Scolaire of Primary School
    - Mrs. Elodie CAI, Vie Scolaire of Primary School
    - Mrs. Eric LANZI, CPE of Secondary School
    - Mrs. Xuefei SHEN, Support Services
    - Mr. Hongwei WANG, Support Services Assistant (reporting)
    - M. Sébastien FERRY, Parent Representative
    - M. Bin LI, Parent Representative
  
  - DSS:
    - Mr. Stephan SPIEKER, Deputy Headmaster
    - Mrs. Ann-Claire FOTSCH, Head of Administration
    - Mrs. Sandra LEOPOLD, Head of Primary School
    - Mr. Christopher WALDHUBER, Head of Cocu
    - Mrs. Danijela DOGAN, Parent Representative
    - Mrs. XU, Parent Representative
    - Miss Estelle SPERRLE, Student Representative
    - Mr. Christian Salvatore SCATTARREGGIA, Student Representative
  
  - Common team:
    - Mr. James Qu, Bus Manager for Eurocampus
  
  - Bus service supplier – PEIXING
    - M. Xinghu LENG, CEO
  
3. Absents excused:
  - LFS:
    - Mrs. Emmanuelle BLANC-TORES, Director of Primary School
    - Mr. Achille MESSI, Staff Representative
  
4. Agenda:
  - 1) Committee regulations
  - 2) Roundtable members presentation and Bus organization
  - 3) Main indicators of the bus service
  - 4) Operational indicators of the QP bus service
  - 5) Incidents reported by bus assistants
  - 6) Training in safety & behaviors Student & bus assistants & drivers
  - 7) Presentation of new supplier – PEIXING
  - 8) Bus Design
  - 9) Test regarding the new drop-off lane
  - 10) Q&A

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## 5. Development:

### 1) Committee regulations:

The basic rules described in the slide are explained by M. Willy BONGA and Mrs. Ann-Claire Fötsch.

#### GOAL

Committees are dedicated to handle regular questions related to the topics of Bus.  
Generally, Committees promote a mutual, healthy and transparent relationship between Schools, parents, staff and student representatives, as to improve the general service quality, within its existing constraints, by sharing information about works, projects in progress, and answering questions about areas of concern.

#### LIMITS OF SCOPE

Committee Members are not a decision-making body, but a consulting body.  
Decisions will be made by schools' services, principal and boards.  
Committee Members shall set aside any personal conflict of interest during Committees.

#### COMPOSITION OF COMMITTEES

Committees are joint Committees of both LFS and DSS schools.

#### TIME FRAME

Joint LFS/DSS Committees are in-person Committees and take place at least twice per school year, on the Schools' initiative.  
When events require it, Schools can call for extraordinary Committees with 3 days of forewarning. They can be in-person or online Committees.  
Dialogue and feedback to the Schools are possible all along the school year, as well as informal Committees involving LFS only or DSS only.

### 2) Roundtable members presentation

The committee members of LFS and DSS schools are as follows:

| LFS  |                                      |
|--|--------------------------------------|
| <b>Administration</b>                      |                                      |
| CEO  | M. Benjamin BILTERYST                |
| Director of operations                     | M. Willy BONGA                       |
| Deputy Headmaster                          | Mrs. Emmanuelle BLANC-TORES          |
| Headmaster of Primary School               | M. Jean KURDZIEL                     |
| CPE / Assistant of Vie Scolaire Secondaire | M. Eric LANZI                        |
| CPE / Assistant of Vie Scolaire Primaire   | Mrs. Bingying XIA<br>Mrs. Elodie CAI |
| Staff Representatives                      |                                      |
| <b>Parent Representatives</b>              | M. Bin LI<br>M. Sébastien FERRY      |
| <b>Student Representatives</b>             |                                      |

| DSS Administration         |                                       |
|----------------------------|---------------------------------------|
| Deputy Headmaster          | Stephan Spieker                       |
| Head of Operations         | Mrs. Ann-Claire Fötsch                |
| Head of Primary School     | Sandra Leopold                        |
| Head of COCU               | Mr. Christoph Waldhuber               |
| Head of Kindergarten       | Mrs. Kristina Baars                   |
| Administration / Reception | Mrs. Madeleine van Drenth             |
| Parent representative      | Mrs. XU<br>Mrs. Danijela Dogan        |
| Students representative    | Mr. Christian Salvatore SCATTARREGGIA |
| Students representatives   | Ms. Estella SPERRLE                   |

| DSS / LFS COMMON               |              |
|--------------------------------|--------------|
| <b>Bus Manager</b>             | Mr. James QU |
| Bus service supplier – Peixing |              |
| General Manager                | Mr. LENG     |



# BUS

## Minutes of meeting

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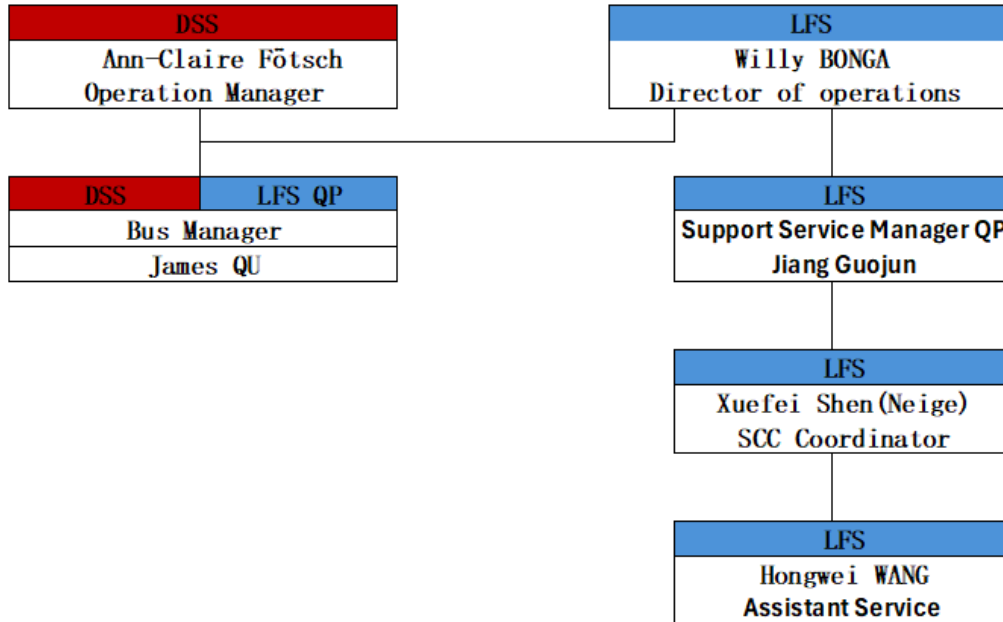
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### Transportation Committee - Qingpu

### Bus organization at YP Campus




### 3) Main indicators of the bus service

| Indicators                                    | Key figures |           |        |
|---|-------------|-----------|--------|
|   | 2023-2024   | 2024-2025 |        |
| Number of students taking the bus (LFS + DSS) | 740         | 753       | +1.76% |
| Number of buses                               | 44          | 45        | +2.27% |
| Number of bus lines in the morning            | 40          | 41        | +2.50% |
| Number of staff bus lines                     | 4           | 4         | 0.00%  |
| Number of bus lines after 5pm                 | 21          | 21        | 0.00%  |
| Number of bus assembly points in the morning  | 136         | 144       | +5.88% |
| Filling rate                                  | 62%         | 62.30%    | +0.3%  |
| Punctuality rate                              | 99.69%      | 96.85%    | -2.85% |
| Number of KM performed per day by all lines   | 2250km      | 2150km    | -4.44% |

\* Data taken in September

Compared with last year, we indeed have more students registered for the bus service.

The total number of bus lines increase as well. In general, the average filling rate of the bus is slightly better than last year.

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Mr. Willy and Mrs. Ann Claire pointed out that due to the optimization of the route, although the route has increased, the mileage of the route has decreased compared to last year.

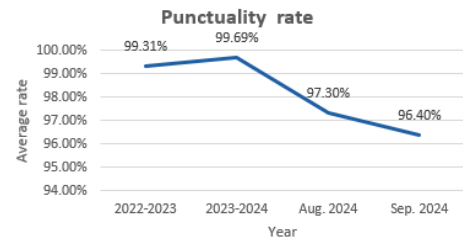
#### 4) Operational indicators of the QP bus service

The punctuality rate in the first three months of this year decreased by 0.27% compared to the average of last year.

Mainly caused by road construction near the school in September. After adjusting the departure time for some routes, the on-time rate in October is above 99%.

##### PUNCTUALITY REPORT (Sep. 2023 - Sep. 2024)

| Duration  | NUMBER OF TRIPS (Morning) | PUNCTUALITY RATE |
|-----------|---------------------------|------------------|
| 2022-2023 | 7224                      | 99.31%           |
| 2023-2024 | 7600                      | 99.69%           |
| Aug. 2024 | 152                       | 97.30%           |
| Sep. 2024 | 760                       | 96.4%            |
| Sep. 2023 | 880                       | 98.57%           |



#### Main information

- We requested all drivers to conduct a trial run before the school year began. As the bus company has changed, most of the drivers are new.
- At the start, several buses were delayed due to traffic jams. We have since then updated the pick-up times, and now all buses are arriving at school on time.

Through monitoring, each vehicle was delayed for at least 15 minutes due to construction around the school.

##### INCIDENT REPORT (Sept 2023-Sep. 2024)

| Item  | 2023-2024 | 2024-2025 |      |
|---|-----------|-----------|------|
|   |           | Aug.      | Sep. |
| Accident  | 1         | 0         | 0    |
| Light accident (scratches)                              | 7         | 1*        | 1*   |
| Technical failure                                       | 7         | 0         | 0    |
| Others (abnormal incident)                              | 4         | 0         | 1    |
| * Responsible shared between driver and the other party |           |           |      |

#### 5) Incidents reported by bus assistants

Mr. Bonga showed that schools have observed many students' improper behaviors since the beginning of this school year. (Some examples as follows:



# BUS

## Minutes of meeting

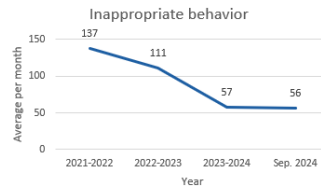
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### Transportation Committee - Qingpu

| Date       | Bus No. | Ride Type | Student ID | Student Name | School | Inappropriate Behavior           |
|------------|---------|-----------|------------|--------------|--------|----------------------------------|
| 2024-09-12 | 16      | Drop-off  |            |              | LFS    | stand up                         |
| 2024-09-12 | 16      | Drop-off  |            |              | LFS    | shout with high voice            |
| 2024-09-12 | 24      | Drop-off  |            |              | LFS    | open the window                  |
| 2024-09-12 | 24      | Drop-off  |            |              | LFS    | shout with high voice            |
| 2024-09-12 | 24      | Pick-up   |            |              | LFS    | shout with high voice            |
| 2024-09-12 | 20      | Pick-up   |            |              | LFS    | shout with high voice            |
| 2024-09-12 | 20      | Pick-up   |            |              | LFS    | shout with high voice            |
| 2024-09-11 | 4       | Drop-off  |            |              | LFS    | do not join ayi before departure |
| 2024-09-11 | 4       | Pick-up   |            |              | LFS    | eat                              |
| 2024-09-06 | 16      | Drop-off  |            |              | LFS    | fight                            |
| 2024-09-06 | 16      | Drop-off  |            |              | LFS    | shout with high voice            |
| 2024-09-06 | 4       | Drop-off  |            |              | LFS    | do not join ayi before departure |
| 2024-09-06 | 4       | Drop-off  |            |              | LFS    | eat                              |
| 2024-09-05 | 4       | Pick-up   |            |              | LFS    | eat                              |
| 2024-09-04 | 24      | Drop-off  |            |              | LFS    | do not fasten the seat belt      |
| 2024-09-04 | 24      | Drop-off  |            |              | LFS    | shout with high voice            |
| 2024-09-02 | 4       | Drop-off  |            |              | LFS    | eat                              |
| 2024-09-02 | 4       | Drop-off  |            |              | LFS    | eat                              |
| 2024-09-02 | 4       | Drop-off  |            |              | LFS    | eat                              |
| 2024-09-02 | 6       | Drop-off  |            |              | LFS    | do not join ayi before departure |



**In September, there were 56 cases of Inappropriate behavior, including 34 cases of LFS and 22 cases of DSS.**

**Compared to 2023, it has decreased by 1.75%**

However, compared with last year's figure, the total number of bad behaviors observed has decreased with satisfactory results.

Mr. Bonga explained the sanction procedure (see the slide below) to students who do not respect the bus discipline. Once the bus assistants observe any improper behavior of students, they will mark on Transun, and an alert will be sent automatically to the Vie Scolaire departments by email. Then LFS and DSS will investigate the cases, and have a talk with students, bus assistants or drivers, or even the parents, if needed. Following the warnings given by the VS department, if the situation does not change, the student will be excluded, temporally or definitively, from the bus.

Besides, LFS and DSS Support Services send to the VS department a monthly view per month.

We have a clear process together with the Vie Scolaire and DSS school:

- 1. LFS Vie Scolaire/CPE/DSS class teacher receive the warning messages from Bus Assistant and will orally speak to the concerned students, Support Services can help to check with the Bus Assistant as well.

Process is applied as follow:

**1 – Oral warning 1**

2 – Oral warning 2 + Email to parents

3 – Written warning 1 (Pronote / Cahier)

4 – Written warning 2 (Pronote / Cahier)

5 – Temporary exclusion from the bus (3 days)

6 – Definitive exclusion from the bus


- 2. LFS/DSS Support Services will send to Vie Scolaire / DSS a monthly view on the warnings sent

\* Process will be applied depending on the incident recorded

## 6) Training in safety & behaviors for bus assistants & drivers & Students

### 6.1 Training in safety & behaviors for bus assistants & drivers

Our Transportation Service supplier, PEIXING, regularly organizes all kinds of safety training for bus drivers and assistants

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### Driver Training:

1. Yutong (Bus Manufacturer) – 16th August 2024 :  
Yutong provided training on operating the new high-tech buses.
2. Bus Manager – 13th September 2024 :  
The bus manager will provide further training to drivers.

### Bus Assistant Training:

Bus assistants have undergone four training sessions:

- 16<sup>th</sup> August 2024 Theater & Piazza
- 22<sup>nd</sup> August 2024 Canteen
- 26<sup>th</sup> August 2024 D4.01
- 31<sup>st</sup> August 2024 Canteen
- 13<sup>th</sup> September 2024 Canteen

Covered topics: Behavior management inside the bus, use of the Transu application, and general organization.

### Quality Process Improvements by Key Performance Indicators (KPIs):

- **Daily:** Cleaning, disinfection, and safety checks after each trip
- **Weekly:** Maintenance
- **Monthly:** Police inspections



Training for drives and bus assistants on Aug. 16<sup>th</sup>, QP Theatre

| DRIVERS                       | BUS ASSISTANT                                    |
|-------------------------------|--|
| DISCIPLINE                    | ENSURING PASSENGER SAFETY                        |
| RESPECT OF TRAFFIC REGULATION | PROVIDING ASSISTANCE TO THE BUS DRIVER           |
| SPEED & LAW                   | SUPPORTING PASSENGERS WITH SPECIAL NEEDS         |
| SERVICE TO STUDENT            | HANDLING INCIDENTS AND EMERGENCIES               |
| EMERGENCY MANAGEMENT          | MAINTAINING A CLEAN AND SAFE ENVIRONMENT         |
|                               | BUILDING POSITIVE RELATION WITH STUDENTS & STAFF |



Training for the drivers On 13<sup>th</sup> September 2024, QP Canteen

### Training for the bus assistants

13<sup>th</sup> Septembre 2024, QP Piazza

| 跟车员宣传教育记录 |   |           |           |
|-----------|---|-----------|-----------|
| 单位 (学校)   | 上海德法学校青浦校区  | 9/13/2024 |           |
| 宣传人员      | 金怡  | 职务        | 车队负责人     |
| 宣传地点      | 学校大厅  | 宣传形式      | 安全教育      |
| 宣传日期      | 9/13/2024   | 宣传时段      | 8:15~9:20 |
| 跟车人员总数    | 44  | 出席:       | 44        |
| 宣传内容      | 每月安全例会  |           |           |
| 当月宣传内容:   | <ol style="list-style-type: none"> <li>1. 校车需按时到站</li> <li>2. 学生上车须系好安全带</li> <li>3. 学生不得坐第一排及最后一排中间位子</li> <li>4. 学生不得在车上随意走动及乱扔垃圾</li> <li>5. 学生不能吃零食, 只能喝带盖饮料</li> <li>6. 幼儿园及小学生须有家长接送才能放行</li> <li>7. 上学及放学时学生下车及时关闭APP</li> <li>8. 熟练掌握APP, 以便及时回复家长信息</li> </ol> |           |           |

## Bus monthly maintenance record



## 6.2 Training on safety & behaviors for students

- ✓ Every school year each class is trained on safety and behavior.
- ✓ Students also have a training to leave the bus in case of accident
- ✓ We did the training early this year on Sep.23<sup>th</sup> at QP campus, this is the first school bus safety training jointly conducted by LFS&DSS students



The training was done in the theater.

### For kindergarten

- Training took place on the bus only. Student learn how to fasten and unfasten the seatbelt.
- Students some information about the rules inside the bus and respect of bus assistant and driver




### For grade 1 to grade 4 / CP to 3ème

- Training in the theater
- Exercices inside the bus

### For grade over 4 / Seconde to terminal

- Training only in the theater



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## 7) Presentation of New Supplier – PEIXING

Peixing has 560 buses, they have a wealth of experience serving many international schools in Shanghai, including but not limited Dulwich Shanghai, YCIS, Wellington, WISS, Concordia and Harrow.

The company focuses on the service concept and constantly improves the service quality. The Dulwich Shanghai School bus team had been awarded as the city's civilized advanced group by Shanghai Civilization Office.



### Main information


1. The bus company changed to Peixing starting from August.
2. New school year, 42 buses in Yangpu, 45 buses in Qingpu.
3. All the school buses permit got approved latest on 23rd August.



### Transition highlights

1. All the new buses were delivered to the campuses on 7th July.
2. Logos were ready before the end of August.
3. Drivers and Ayis training were hold on 16th August in Qingpu.
4. 19th August- 25th August, drivers did the test of all the routes.



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Mr. James explained that PEIXING provided strong support during the application process for the school bus certificate and had effective communication with the approval department. Compared to previous years, it took less time to complete all the school bus certificate applications.

## 8) Bus design

# 8. BUS DESIGN

- The design of the school bus body logo, featuring the logos of both the German and French schools. The design serves as a dynamic advertisement, promoting the Eurocampus concept and mission across Shanghai.




Mr. Benjamin BILTERYST pointed out that the design of the logo on the school bus body received a very good feedback.

## 9) Test regarding the new drop-off lane

Starting from September 13th, the school conducted an operation test regarding the new DROP-OFF zone. The first bus line will be used as a drop-off lane and the buses will use the 2nd lane

This test was planned for 3 days and **showed good results, so a decision was taken to perpetuate it.**



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The organization set in place to manage the drop off is as follow: We need to have staff to ensure smooth traffic flow and safety. The process and staffing structure would benefit from precise management. Here's a breakdown of how to organize this efficiently:

**Entrance Manager (Person 1)** Position: At the entrance of the drop-off lane.

- Control the flow of cars entering the lane to prevent congestion and ensure smooth access for buses.
- Direct cars into the lane in an orderly
- Prevent unauthorized vehicles from entering.
- Communicate with other team members to coordinate entry with available space further down the lane.

**Positioning Manager (Person 2)** Position: Mid-lane.

- Direct cars and buses to stop as far forward as possible in the lane, ensuring that vehicles use space efficiently and don't block other traffic.
- Assist drivers in pulling up to the furthest point before stopping to ensure maximum vehicle capacity.
- Monitor the lane for any blockages or disruptions that may require intervention.

**Exit Coordinator (Person 3)** Position: At the end of the drop-off lane.

- Manage the smooth exit of vehicles, ensuring that both buses and cars can leave the lane without unnecessary delay.
- Coordinate with the entrance manager to ensure new cars can enter as soon as others exit.
- Ensure that cars merge safely into ongoing traffic after the drop-off.

**Overall Supervisor (Person 4)** Position: Floating between different positions or at a strategic point to oversee the entire lane.

- Supervise and coordinate the overall flow of vehicles in the lane.
- Be the point of contact for emergencies, complaints, or problems.
- Assist any of the other team members as needed, especially during busy periods.

**4 total persons** seem to be sufficient based on the roles defined (entrance, mid-lane, exit, and supervisor). Buses are managed by buses team.

## 10) Questions & Answers

### LFS Parents Questions

- 1. Follow-up of the shuttle bus at 16:00? There is no shuttle bus at 16.00 QP Campus. We will analyze with the secondary headmaster and will revert to you.**

A: We are analyzing the needs with the secondary headmaster; we will come back to you. If need be, we will implement this shuttle bus at 16:00 as we need to have a mirror campus.


- 2. What is the feedback on the common bus training with our German counterparts?**

A: The global feedback was good; it is always good to have a common activity with German.

Meanwhile, the main complaint was:

- the double translation which made the presentation to be longer. Maybe for secondary it will be good to have a presentation only in English
- for kindergarten to have a movie instead of going to the bus.
- The presentation on the bus for other students was difficult, because they could not see the speaker

Due to the limited number of participants in the venue, three LFS high school classes will be trained together with elementary school classes, Mr. ERIC pointed out that mixing should not be done next year.

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In addition, for the training of middle school students, the school suggests not using English for next year.

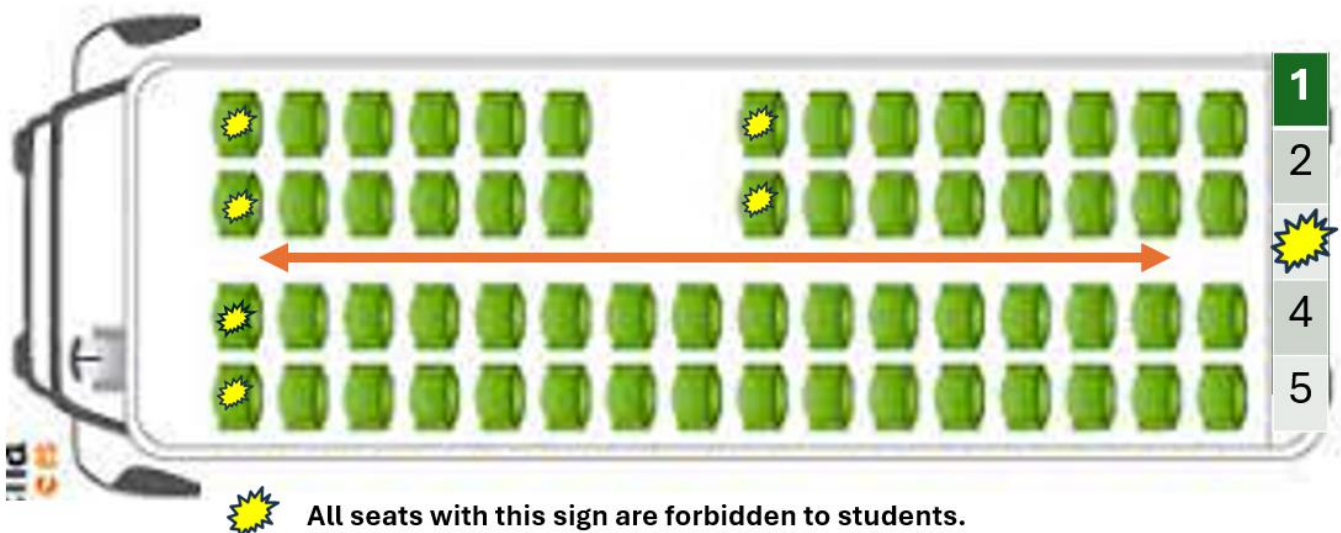
The student representative stated that training in English might be a problem for some middle school students.

Another suggestion is to invite police officers for the training and the effect should be better.


**3. Can we share the details of the training of the bus assistants? One parent brought an "incident" to our attention, where her daughter fell down as the bus assistant led her to cross the street.**

A: The training of the bus assistant consists of:

- How to welcome students boarding the bus
- How to manage emergencies
- Check the seatbelt and help if needed
- Ensure no student use seats which are forbidden
- Manage misbehavior inside the bus
- Use of the app Transun (4 times)
- Send message to parents in case of delay
- Send message to school for bad behavior inside the bus
- Validate students boarding the bus at the correct time



**4. About the Transun application, can you communicate to the parents? (Newcomers, and others) Could we have a dedicated page (Eduka, Website), with all accesses? (Eduka, pronote, Transun, Compas, what else...)**

|  |  |  |                             |                |                                      |
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|  <p>LYCÉE FRANÇAIS<br/>DE SHANGHAI<br/>上海法租界中法大馬路</p> | <h1>BUS</h1>                             |  | <b>Minutes of meeting</b>   |                | Page<br>12/15                        |
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A: This request is larger than the bus service. Regarding Transun we have the instructions inside the school website. For newcomers, we will discuss with our IT department to see how to improve the situation.

5. The application manual on the DSS website indicates that: "2. TMS system installation / The TMS system can be accessed in two ways. One is through the web-based portal and the other is through the smartphone App. Using a PC or MAC, you can use access the web-based portal using internet browsers such as: IE, Firefox, Chrome or Safari and log into the system at the following URL: <http://stms.g-bos.cn/>  
**Can we extend the possibility to use the web portal to LFS parents ?**

A: We checked with Transun, the parents use the APP on mobile phone, the website is managed by the school. Both schools are in the same status, there is no difference.

6. The Chinese version of <https://www.lyceeshanghai.cn/transport/> feels lighter than the French / English one (See difference in FAQ).  
 A: We will see what can be improved.

### **Other questions from LFS & DSS parents:**

#### **LFS :**

**Q: What is the frequency of training for bus assistants? Is it just five sessions or will there be more throughout the year?**

**A:** Throughout the year, the training is more focused and addresses specific issues as they arise. Every Friday there is a bus team meeting, it is also a time for training.

**Q: Is the parking lot closed at night?**

**A:** Yes.

**Q:** In the last meeting, we talked about the third drop-off lane. What's the update on that?


**A:** The third lane was planned for next summer. However, for now, the solution is to open one lane for drop-off in the morning, and we plan to widen the sidewalk to allow parking for kindergarten drop-offs. It seems working as it is and a third lane might not be necessary.

#### **DSS:**

**Q: Are there buses at 6 PM? The students cannot participate in after school activities due to the lack of buses afterward.**

**A:** Yes, there are buses at 6 PM for after school activities, but they do not follow the same routes due to traffic jams in the evening. However, there are buses to metro stations.

**Q: Why was the bus supplier changed? What was the main reason?**

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A: Every five years, we reconsider and evaluate the performance of new bus suppliers. This year, six suppliers participated in the transport bidding. The final decision was a joint made by the LFS/DSS schools and approved by both school boards. Safety was the primary criterion.

**Q: The number 3 person (traffic monitor) doesn't always stop the cars and buses when students are crossing the road.**

A: They are supposed to do so. We will check on this.

**Q: The changes have improved the situation, but it's still not enough. Can school send an official email to parents?**

A: The school has also requested the city provide police officers to help manage traffic, but the school itself cannot enforce traffic regulations.

### **DSS Questions / Topics / Suggestion ob e discussed**

The representative of DSS parents made a statement on the existence of the parking lot in Qingpu Campus at the meeting and put forward many suggestions on the current management mode. And discussed with all representatives.

Due to the limited time of the meeting and the complexity of the problem, not all topics were discussed, and no consensus was reached. Mr. Benjamin BILTERYST Suggest holding a special meeting on school parking lots for further discussion.

**1. Allow short-term parking in the bus parking area during pick-up times to alleviate parking shortages during peak times.**

A: We are now analyzing this possibility. It seems we can put up to 20 cars, but this needs to be well managed otherwise it will become difficult for buses to circulate.

**2. Provide information on the correct use of parking spaces and drop-off lanes to all (potentially also with flyers on-site).**


A: Drop of lane (see the presentation), for parking it is a temporary stop for parents, except for staff. No car should stay in the parking for a while.

**3. Reminder on proper parking (in driving lessons in Shanghai, the focus is almost exclusively on reverse parking).**

A: We will do it.

**4. Penalties for repeated violations of instructions and aggressive behavior. Parents who do not follow the rules would have to pay a fine after three warnings.**

A: This is a good idea, but we do not have a clear idea how to organize, how to manage the fine and what to do if the parents refuse to pay.

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**5. The Windsor bus regularly blocks several parking spaces at the parking lot exit.**

A: We will manage this problem in the coming days. We are planning to authorize the bus in the bus area.

**6. Using the entrance as an exit?**

A: The current entrance is optimal as it allows buses in the drop-off lane to enter the parking area directly.

**7. When cars leave the drop-off lane (formerly the bus lane) in front of the school, buses should be given the right of way.**

A: Yes, this is the case

**8. Didi and its users, in particular, should be instructed on the correct use of the drop-off zones.**

A: We are working on that. We request to have our new drop of zone inside Didi, this takes sometimes as the request is quite new.

**9. The proper use of parking spaces for bicycles and scooters needs to be explained to children and staff.**

A: We will do it.

**10. The crosswalk at the exit by the bicycle parking lot should be monitored and regulated to ensure pedestrian safety.**

A: We are planning to have someone there.

**11. When leaving the parking lot, the two guards at the crosswalk could also manage the exit to prevent traffic jams.**

A: Yes, we already told them to do so.

**12. In the mornings on the drop-off lane: all cars that need to stop longer (for kindergarten children) could move onto the sidewalk.**

A: No, they must not use the drop-off zone but the car parking.

**13. When school buses leave the parking lot or the lane in front of the school, someone should regulate the exit. After each bus, allow two to three cars to go to prevent long waits and traffic jams.**

A: We are working on it.

**14. Buses must also follow traffic rules and yield the right of way to other cars.**

A: You are right, we remind it often to drivers.

**15. The parking concept is fundamentally flawed:**


A: You are right. If you have any suggestions, please let us know, we are still improving day by day the situation.

**16. All cars coming from the east should enter the parking lot as early as possible, not drive across all three crosswalks to the last entrance to the parking lot.**

A: Safety comes first and in the current organization that door is an exit and not an entrance. We can think about it, but for the moment we cannot authorize this change.

**17. All cars should decide in the parking lot whether to exit to the east or west.**

A: There is only one exit for cars. Currently we are allowing after 14.45 few cars (about 20) to use the bus

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parking; in order to free some places in the car parking, those cars can use the bus exit exceptionally between 14:45 and 15:30.