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Meeting minutes online

1. Time: August 27th, 2024, 4:00pm to 4:30pm

2. Present:
 - LFS:
 - M. Benjamin BILTERYST, CEO
 - M. Willy BONGA, Support Services Manager
 - M. Kai Liu, SG supervisor (YP)
 - Mr. Hongwei WANG, Support Services Assistant (reporting)
 - Mrs. Xuefei SHEN, Support Services


 - Common team:
 - Mr. James QU, Bus Manager for Eurocampus
 - Mrs. Yuchen CHENG, Bus Supervisor for YP eurocampus

 - LFS Parents:
 - M. Sébastien FERRY, Parent Representative (QP)
 - M. Denis BOISSEAU, Parent Representative (YP)

3. Absents excused:
 - LFS Parents:
 - Mr. Jonathan CLAESEN, Parent Representative (YP)
 - Mr. Cyril DROUIN, Parent Representative (QP)
 - Mr. Bin LI, Parent Representative (QP)
 - Mr. Emmanuel Danion (QP)

4. Agenda:
 - 1) Bus organization
 - 2) Presentation of Peixing- New bus service supplier
 - 3) Bus Design
 - 4) Main indicators of the bus service
 - 5) Operational indicators of the bus service
 - 6) Training on safety & behaviors for bus assistants & drivers & students
 - 7) Questions & Answers

5. Development:

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1) Bus organization



2) Presentation of Peixing- New bus service supplier

a. Company introduction

Peixing has 560 buses, they have a wealth of experience serving many international schools in Shanghai, including but not limited Dulwich Shanghai, YCIS, Wellington, WISS, Concordia and Harrow.

The company focuses on the service concept and constantly improves the service quality. The Dulwich Shanghai School bus team had been awarded as the city's civilized advanced group by Shanghai Civilization Office.





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b. School Buses of PeiXing



PeiXing School Buses



3) Bus Design






4) Main indicators of the bus service

a. YP Campus

Indicators	Key figures		
	2023-2024	2024-2025	Key figures 2024-2025
Number of students taking the bus (LFS + DSS)	568	520	-8.45%
Number of buses	43	42	-2.33%
Number of bus lines in the morning	39	38	-2.56%
Number of staff bus lines	4	4	0.00%
Number of bus lines after 5pm	20	20	0.00%
Number of bus assembly points in the morning	169	164	-2.96%
Filling rate	64%	60%	-6.25%
PUNCTUALITY RATE	99.90%	?	?
Number of KM performed per day by all lines	2250km	2150km	-4.44%

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Mr. Bonga explain that compared with last year, we indeed have less students registered for the bus service for YP Campus. The total number of bus lines decreased as well. The average filling rate of the buses is lower than last year.

b. QP Campus

Indicators	Key figures 2023-2024	Key figures 2024-2025	
Number of students taking the bus (LFS + DSS)	740	739	-0.14%
Number of buses	44	45	+2.27%
Number of bus lines in the morning	40	41	+2.50%
Number of staff bus lines	4	4	0.00%
Number of bus lines after 5pm	21	21	0.00%
Number of bus assembly points in the morning	136	144	+5.88%
Filling rate	62%	61%	-1.61%
PUNCTUALITY RATE	99.69%	?	?
Number of KM performed per day by all lines	2250km	2150km	-4.44%

5) Operational indicators of the QP bus service

a. YP Campus

INCIDENT REPORT (Sept 2023-June 2024)

	April	May	June	TOTAL (Sept 2023-June 2024)
Accident	0	0	0	0
Light accident (scratches)	0	1	0	6
<u>Technical failure</u>	0	0	0	3
<u>Others (abnormal incident)</u>	0	0	0	0
Our bus took one responsibility of the light accidents				

b. QP Campus

INCIDENT REPORT (September 2023-June 2024)

	April	May	June	TOTAL YEAR (09/23 – 06/24)
Accident	0	0	1*	1
Light accident (scratches)	0	1	1*	7
Technical failure	0	1	1	7
Others (abnormal incident)	0	1	1	4
* Our bus took responsibility of the accidents				

6) Training on safety & behavior -For bus assistants & drivers

Police will do a training with assistants & drivers on 29th August 2024.

All drivers knowledge and skills will be tested;
Vehicles will be checked by the police bureau.

Training of drivers by Yutong (bus manufacturer) – 16th August 2024

Yutong trained the driver on driving the new buses which has a high technology

Training Bus assistants

Bus assistant have been trained 3 times (16/08/2024 – 22/08/2024 – 26/08/2024)

- Behaviour inside the bus
- Utilization of the transun application
- General organization


Quality process improved by Key Performance Indicator:

DAILY cleaning, disinfection, safety after each trip
WEEKLY maintenance
MONTHLY with police



DRIVERS	BUS ASSISTANT
DISCIPLINE	ENSURING PASSENGER SAFETY
RESPECT OF TRAFFIC REGULATION	PROVIDING ASSISTANCE TO THE BUS DRIVER
SPEED & LAW	SUPPORTING PASSENGERS WITH SPECIAL NEEDS
SERVICE TO STUDENT	HANDLING INCIDENTS AND EMERGENCIES
EMERGENCY MANAGEMENT	MAINTAINING A CLEAN AND SAFE ENVIRONMENT
	BUILDING POSITIVE RELATION WITH STUDENTS & STAFF



 <p>LYCÉE FRANÇAIS DE SHANGHAI 上海法租界中法大馬路</p>	<h1>BUS</h1>	Minutes of meeting online		Page 7/7
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7) Questions & Answers

Mr. BILTERYST presented the design of the school bus body logo, featuring the logos of both the German and French schools. The design serves as a dynamic advertisement, promoting the Eurocampus concept and mission across Shanghai. Notably, the French school opted to use its English name instead of the French version to enhance recognition among a broader audience. This strategic decision has already generated attention, with the French school being featured in short videos by key opinion leaders (KOLs).

The parent representative once again raised whether DSS school will conduct student school bus safety training together with LFS this year.

Mr. Bonga pointed out that he has already communicated with the DSS management team, and this year the two schools will jointly provide students with safety training for transportation.

Every Friday, we hold a school bus weekly meeting with our supplier PEIXING to promptly summarize any issues that arise during the week and optimize our services.